

**ADVANCE ALBANY COUNTY ALLIANCE LOCAL DEVELOPMENT CORPORATION
GOVERNANCE COMMITTEE**

11/19/2025 MEETING MINUTES

A Meeting of the Advance Albany County Alliance Local Development Corporation Governance Committee was held on Wednesday, November 19, 2025, at 8:15 a.m. at 111 Washington Ave, Suite 100, Albany, NY, 12210. Members of the public were able to attend the meeting by attending in person; additionally, the meeting was live streamed via the internet.

The following Committee Members were present at, and participated in, the meeting:

- Alan Goldberg, Board/Committee Member
- Rich Rosen, Board/Committee Member
- Helen Brooks, Board/Committee Member
- Michael Cassidy, Board/Committee Member
- Michael McLaughlin, Albany County Deputy County Executive (Ex officio)
- Caitlin O'Brien, Chief of Staff, Albany County Legislature (Ex officio)

Committee Members were excused:

- Laura Zeliger, Committee Chair/Board Member
- Alan D Alexander, Board /Committee Member
- Michael Cinquanti, Board/Committee Member

Corporation Staff Present:

- Kevin O'Connor, CEO
- Amy Thompson, CFO
- Kevin Catalano, Senior Vice-President & Director of Commercial Lending
- Clayton Besch, Project Manager
- Dylan Turek, Senior Vice-President of Development
- Antionette Dukes-Hedge, Economic Development Coordinator
- Sara Paulen, Executive Assistant
- Mark Opalka, Controller
- Ann Marie Rollins, Accounting Assistant
- Alexander Mathes, Consultant

Also present at the meeting:

- Thomas Owens, Esq.

The meeting was called to order at 8:17 a.m.

1. For the first order of business, Roll Call was made, and it was confirmed there was a quorum.
2. The next order of business was the Approval of Minutes from the May 28, 2025 meeting. Upon a motion made by Mr. Rosen to approve the Meeting Minutes, seconded by Mr. Cassidy, the Minutes were approved pursuant to a unanimous vote.
3. The next order of business was Housekeeping Items. Mr. Owens reported receipt of Conflict-of-Interest disclosure statements from six of seven board members and reminded members of the obligation to update disclosures as circumstances change. The Committee also conducted

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its annual review of committee assignments, noting current committee chairs and that all board members serve on all committees due to the organization's size.

4. The meeting was adjourned with unanimous consent of all Board members at 8:16am.

Helen Brooks, Board Secretary

Board Minutes as approved by Board on January 28, 2026