



Governance Committee Meeting

Wednesday, November 19, 2025, at 8:15 am
111 Washington Ave, Suite 100, Albany, NY 12210
Conference Room

AGENDA

1. Welcome & Roll Call **p.1-2** Laura Zeliger, Chair
2. Review/Approve Meeting Minutes – May 28, 2025 **p.3-4** Laura Zeliger, Chair
3. Housekeeping Items Thomas Owens, Esq.
 - a. Collect/Review Conflict of Interest Policy Declaration Forms
 - b. Review Committee Assignments for Rotation
4. Adjournment Laura Zeliger, Chair



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ROLL CALL

Board Member	Present/Excused/Absent
Laura Zeliger, Chair	
Alan Goldberg, Member	
Rich Rosen, Member	
Alan Alexander, Member	Excused
Helen Brooks, Member	
Mike Cassidy, Member	
Michael Cinquanti, Member	
Caitlin O'Brien, Ex-Officio	
Michael McLaughlin, Ex-Officio	

**ADVANCE ALBANY COUNTY ALLIANCE LOCAL DEVELOPMENT CORPORATION
GOVERNANCE COMMITTEE
5/28/2025 MEETING MINUTES**

A Meeting of the Advance Albany County Alliance Local Development Corporation Governance Committee was held on Wednesday, May 28, 2025, at 8:30am 111 Washington Ave, Suite 100, Albany, NY. Members of the public were able to attend the meetings by attending in person; additionally, the meeting was live streamed via the internet.

The following Directors/Committee Members were present at, and participated in, the meetings:

- Laura Zeliger, Committee Chair
- Alan Goldberg, Committee Member
- Rich Rosen, Committee Member
- Helen Brooks, Committee Member
- Michael Cassidy, Committee Member
- Alan Alexander, Board Treasurer/Committee Member

Directors/Committee Members excused:

- Michael Cinquanti, Committee Member

Alliance Staff Present:

- Kevin O'Connor, Director of Economic Development, Albany County and CEO
- Amy Thompson, CFO
- Kevin Catalano, Senior Vice-President & Director of Commercial Lending
- Antionette Hedge, Economic Development Coordinator
- Sara Paulsen, Executive Assistant
- Dylan Turek, Senior VP of Development
- Clayton Besch, Project Manager
- Mark Opalka, Controller
- Ann Marie Rollins, Accounting Executive
- Joseph Galea, Director of Facilities
- Alexander Mathes, Consultant

Also present at the meeting:

- Thomas Owens, Esq.
- Joanne Cunningham, Chair Albany County Legislature
- Caitlin O'Brien, Chief of Staff, Albany County Legislature
- Michael McLaughlin, Albany County Deputy County Executive
- John Regan, Arts and Culture Advisory Council Chair

Board Chairman Mr. Goldberg called the meeting to order at 8:31am and turned the meeting over to Committee Chair Ms. Zeliger.

1. As the first order of business, Roll Call was made by Ms. Zeliger, and it was determined there was a quorum.
2. Next order of business was the Approval of Minutes from January 22, 2025. After discussion upon a motion made by Mr. Cassidy to approve the Meeting Minutes, seconded by Mr. Rosen, the Minutes were approved pursuant to a unanimous vote.

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3. Next order of business was Verification of Public Documents Posting on Website. Mr. Owens presented a report. It was noted that new/additional PARIS documents are being updated as per the Compliance Checklist
4. Next order of business was ABO Training Status of Board Members. Mr. Owens reported all Board members have completed training except for new members.
5. Next order of business was Results of Confidential Board Survey Summary. Mr. Owens presented the summary results and the Committee Members discussed the results.
6. There was no Executive Session.
7. A motion made to adjourn the meeting made by Mr. Rosen and seconded by Mr. Alexander by unanimous vote.

**Helen Brooks, Secretary
Committee Meeting Minutes as Approved by Board on November 19, 2025**