

# Procurement Report for Albany County Industrial Development Agency

Fiscal Year Ending: 12/31/2023

Run Date: 03/30/2024  
Status: CERTIFIED  
Certified Date : 03/30/2024

## Procurement Information:

| Question                                                                                                                                                                                                                                                     | Response | URL (If Applicable)                                                                                                                                                                                             |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Does the Authority have procurement guidelines?                                                                                                                                                                                                           | Yes      | <a href="https://www.albanycounty.com/business/industrial-development-agency-capital-resource-corporation">https://www.albanycounty.com/business/industrial-development-agency-capital-resource-corporation</a> |
| 2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?                                                                                                                                                           | Yes      |                                                                                                                                                                                                                 |
| 3. Does the Authority allow for exceptions to the procurement guidelines?                                                                                                                                                                                    | No       |                                                                                                                                                                                                                 |
| 4. Does the Authority assign credit cards to employees for travel and/or business purchases?                                                                                                                                                                 | No       |                                                                                                                                                                                                                 |
| 5. Does the Authority require prospective bidders to sign a non-collusion agreement?                                                                                                                                                                         | Yes      |                                                                                                                                                                                                                 |
| 6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?                                                                       | Yes      |                                                                                                                                                                                                                 |
| 7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?                                            | Yes      |                                                                                                                                                                                                                 |
| 8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?                            | No       |                                                                                                                                                                                                                 |
| 8a. If Yes, was a record made of this impermissible contact?                                                                                                                                                                                                 |          |                                                                                                                                                                                                                 |
| 9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law? | Yes      |                                                                                                                                                                                                                 |

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## Procurement Transactions Listing:

|           |                                                                  |                                          |                                |                       |
|-----------|------------------------------------------------------------------|------------------------------------------|--------------------------------|-----------------------|
| <b>1.</b> | <b>Vendor Name</b>                                               | Advance Albany County Alliance           | <b>Address Line1</b>           | 111 Washington Ave    |
|           | <b>Type of Procurement</b>                                       | Other Professional Services              | <b>Address Line2</b>           | Suite 111             |
|           | <b>Award Process</b>                                             | Authority Contract - Non-Competitive Bid | <b>City</b>                    | ALBANY                |
|           | <b>Award Date</b>                                                | 6/21/2023                                | <b>State</b>                   | NY                    |
|           | <b>End Date</b>                                                  |                                          | <b>Postal Code</b>             | 12210                 |
|           | <b>Fair Market Value</b>                                         | \$133,333.32                             | <b>Plus 4</b>                  |                       |
|           | <b>Amount</b>                                                    | \$133,333.32                             | <b>Province/Region</b>         |                       |
|           | <b>Amount Expended For Fiscal Year</b>                           | \$133,333.32                             | <b>Country</b>                 | United States         |
|           | <b>Explain why the Fair Market Value is Less than the Amount</b> |                                          | <b>Procurement Description</b> | Professional Services |

|           |                                                                  |                                          |                                |                                  |
|-----------|------------------------------------------------------------------|------------------------------------------|--------------------------------|----------------------------------|
| <b>2.</b> | <b>Vendor Name</b>                                               | Allen F Maikels, CPA                     | <b>Address Line1</b>           | 21 Everett Road Ext              |
|           | <b>Type of Procurement</b>                                       | Consulting Services                      | <b>Address Line2</b>           |                                  |
|           | <b>Award Process</b>                                             | Authority Contract - Non-Competitive Bid | <b>City</b>                    | ALBANY                           |
|           | <b>Award Date</b>                                                | 1/1/2019                                 | <b>State</b>                   | NY                               |
|           | <b>End Date</b>                                                  | 6/30/2023                                | <b>Postal Code</b>             | 12205                            |
|           | <b>Fair Market Value</b>                                         | \$7,800.00                               | <b>Plus 4</b>                  |                                  |
|           | <b>Amount</b>                                                    | \$7,800.00                               | <b>Province/Region</b>         |                                  |
|           | <b>Amount Expended For Fiscal Year</b>                           | \$7,800.00                               | <b>Country</b>                 | United States                    |
|           | <b>Explain why the Fair Market Value is Less than the Amount</b> |                                          | <b>Procurement Description</b> | Professional accounting services |

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|                                                                  |                                         |                                |                         |
|------------------------------------------------------------------|-----------------------------------------|--------------------------------|-------------------------|
| <b>3. Vendor Name</b>                                            | Camoin Associates                       | <b>Address Line1</b>           | PO Box 3547             |
| <b>Type of Procurement</b>                                       | Consulting Services                     | <b>Address Line2</b>           |                         |
| <b>Award Process</b>                                             | Non Contract Procurement/Purchase Order | <b>City</b>                    | SARATOGA SPRINGS        |
| <b>Award Date</b>                                                |                                         | <b>State</b>                   | NY                      |
| <b>End Date</b>                                                  |                                         | <b>Postal Code</b>             | 12866                   |
| <b>Fair Market Value</b>                                         |                                         | <b>Plus 4</b>                  |                         |
| <b>Amount</b>                                                    |                                         | <b>Province/Region</b>         |                         |
| <b>Amount Expended For Fiscal Year</b>                           | \$7,000.00                              | <b>Country</b>                 | United States           |
| <b>Explain why the Fair Market Value is Less than the Amount</b> |                                         | <b>Procurement Description</b> | Project Impact Analysis |

|                                                                  |                                         |                                |                        |
|------------------------------------------------------------------|-----------------------------------------|--------------------------------|------------------------|
| <b>4. Vendor Name</b>                                            | Center for Economic Growth              | <b>Address Line1</b>           | 5 Computer Drive South |
| <b>Type of Procurement</b>                                       | Other                                   | <b>Address Line2</b>           |                        |
| <b>Award Process</b>                                             | Non Contract Procurement/Purchase Order | <b>City</b>                    | ALBANY                 |
| <b>Award Date</b>                                                |                                         | <b>State</b>                   | NY                     |
| <b>End Date</b>                                                  |                                         | <b>Postal Code</b>             | 12205                  |
| <b>Fair Market Value</b>                                         |                                         | <b>Plus 4</b>                  |                        |
| <b>Amount</b>                                                    |                                         | <b>Province/Region</b>         |                        |
| <b>Amount Expended For Fiscal Year</b>                           | \$10,000.00                             | <b>Country</b>                 | United States          |
| <b>Explain why the Fair Market Value is Less than the Amount</b> |                                         | <b>Procurement Description</b> | Membership             |

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|                                                                  |                                         |                                |                |
|------------------------------------------------------------------|-----------------------------------------|--------------------------------|----------------|
| <b>5. Vendor Name</b>                                            | Hodgon Russ LLP                         | <b>Address Line1</b>           | 677 Broadway   |
| <b>Type of Procurement</b>                                       | Legal Services                          | <b>Address Line2</b>           |                |
| <b>Award Process</b>                                             | Non Contract Procurement/Purchase Order | <b>City</b>                    | ALBANY         |
| <b>Award Date</b>                                                |                                         | <b>State</b>                   | NY             |
| <b>End Date</b>                                                  |                                         | <b>Postal Code</b>             | 12207          |
| <b>Fair Market Value</b>                                         |                                         | <b>Plus 4</b>                  |                |
| <b>Amount</b>                                                    |                                         | <b>Province/Region</b>         |                |
| <b>Amount Expended For Fiscal Year</b>                           | \$47,804.50                             | <b>Country</b>                 | United States  |
| <b>Explain why the Fair Market Value is Less than the Amount</b> |                                         | <b>Procurement Description</b> | Legal counsel. |

|                                                                  |                                          |                                |                        |
|------------------------------------------------------------------|------------------------------------------|--------------------------------|------------------------|
| <b>6. Vendor Name</b>                                            | Plug Power                               | <b>Address Line1</b>           | 968 Albany Shaker Road |
| <b>Type of Procurement</b>                                       | Design and Construction/Maintenance      | <b>Address Line2</b>           |                        |
| <b>Award Process</b>                                             | Authority Contract - Non-Competitive Bid | <b>City</b>                    | LATHAM                 |
| <b>Award Date</b>                                                | 4/26/2023                                | <b>State</b>                   | NY                     |
| <b>End Date</b>                                                  | 12/31/2023                               | <b>Postal Code</b>             | 12110                  |
| <b>Fair Market Value</b>                                         | \$2,000,000.00                           | <b>Plus 4</b>                  |                        |
| <b>Amount</b>                                                    | \$2,000,000.00                           | <b>Province/Region</b>         |                        |
| <b>Amount Expended For Fiscal Year</b>                           | \$2,000,000.00                           | <b>Country</b>                 | United States          |
| <b>Explain why the Fair Market Value is Less than the Amount</b> |                                          | <b>Procurement Description</b> | Services               |

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| <b>7. Vendor Name</b>                                            | Teal, Becker & Chiaramonte           | <b>Address Line1</b>           | 7 Washington Square |
| <b>Type of Procurement</b>                                       | Other Professional Services          | <b>Address Line2</b>           |                     |
| <b>Award Process</b>                                             | Authority Contract - Competitive Bid | <b>City</b>                    | ALBANY              |
| <b>Award Date</b>                                                | 2/3/2016                             | <b>State</b>                   | NY                  |
| <b>End Date</b>                                                  |                                      | <b>Postal Code</b>             | 12203               |
| <b>Fair Market Value</b>                                         |                                      | <b>Plus 4</b>                  |                     |
| <b>Amount</b>                                                    | \$7,500.00                           | <b>Province/Region</b>         |                     |
| <b>Amount Expended For Fiscal Year</b>                           | \$7,500.00                           | <b>Country</b>                 | United States       |
| <b>Explain why the Fair Market Value is Less than the Amount</b> |                                      | <b>Procurement Description</b> | Audit services      |

|                                                                  |                                         |                                |                  |
|------------------------------------------------------------------|-----------------------------------------|--------------------------------|------------------|
| <b>8. Vendor Name</b>                                            | Town of Bethlehem IDA                   | <b>Address Line1</b>           | 445 Delaware Ave |
| <b>Type of Procurement</b>                                       | Other                                   | <b>Address Line2</b>           |                  |
| <b>Award Process</b>                                             | Non Contract Procurement/Purchase Order | <b>City</b>                    | DELMAR           |
| <b>Award Date</b>                                                |                                         | <b>State</b>                   | NY               |
| <b>End Date</b>                                                  |                                         | <b>Postal Code</b>             | 12054            |
| <b>Fair Market Value</b>                                         |                                         | <b>Plus 4</b>                  |                  |
| <b>Amount</b>                                                    |                                         | <b>Province/Region</b>         |                  |
| <b>Amount Expended For Fiscal Year</b>                           | \$212,500.00                            | <b>Country</b>                 | United States    |
| <b>Explain why the Fair Market Value is Less than the Amount</b> |                                         | <b>Procurement Description</b> | Services         |

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|                                                                  |                                          |                                |                  |
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| <b>9. Vendor Name</b>                                            | William Murphy                           | <b>Address Line1</b>           | 112 State Street |
| <b>Type of Procurement</b>                                       | Consulting Services                      | <b>Address Line2</b>           |                  |
| <b>Award Process</b>                                             | Authority Contract - Non-Competitive Bid | <b>City</b>                    | ALBANY           |
| <b>Award Date</b>                                                | 1/1/2019                                 | <b>State</b>                   | NY               |
| <b>End Date</b>                                                  | 6/30/2023                                | <b>Postal Code</b>             | 12207            |
| <b>Fair Market Value</b>                                         | \$3,249.96                               | <b>Plus 4</b>                  |                  |
| <b>Amount</b>                                                    | \$3,249.96                               | <b>Province/Region</b>         |                  |
| <b>Amount Expended For Fiscal Year</b>                           | \$3,249.96                               | <b>Country</b>                 | United States    |
| <b>Explain why the Fair Market Value is Less than the Amount</b> |                                          | <b>Procurement Description</b> | CFO              |

Additional Comments