

Procurement Report for Albany County Industrial Development Agency

Fiscal Year Ending: 12/31/2022

Run Date: 01/22/2024
Status: CERTIFIED
Certified Date : 03/25/2023

Procurement Information:

Question	Response	URL (If Applicable)
1. Does the Authority have procurement guidelines?	Yes	https://www.albanycounty.com/business/industrial-development-agency-capital-resource-corporation/additional-documents
2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?	Yes	
3. Does the Authority allow for exceptions to the procurement guidelines?	No	
4. Does the Authority assign credit cards to employees for travel and/or business purchases?	No	
5. Does the Authority require prospective bidders to sign a non-collusion agreement?	Yes	
6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?	Yes	
7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?	Yes	
8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?	No	
8a. If Yes, was a record made of this impermissible contact?		
9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?	Yes	

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Procurement Transactions Listing:

1.	Vendor Name	Allen F Maikels, CPA	Address Line1	21 Everett Road Ext
	Type of Procurement	Consulting Services	Address Line2	
	Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
	Award Date	1/1/2019	State	NY
	End Date		Postal Code	12205
	Fair Market Value	\$15,200.00	Plus 4	
	Amount	\$15,200.00	Province/Region	
	Amount Expended For Fiscal Year	\$15,000.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Professional accounting services

2.	Vendor Name	Center for Economic Growth	Address Line1	5 Computer Drive South
	Type of Procurement	Other	Address Line2	
	Award Process	Non Contract Procurement/Purchase Order	City	ALBANY
	Award Date		State	NY
	End Date		Postal Code	12205
	Fair Market Value		Plus 4	
	Amount		Province/Region	
	Amount Expended For Fiscal Year	\$10,000.00	Country	United States
	Explain why the Fair Market Value is Less than the Amount		Procurement Description	Membership

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3. Vendor Name	Hodgon Russ LLP	Address Line1	677 Broadway
Type of Procurement	Legal Services	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	ALBANY
Award Date		State	NY
End Date		Postal Code	12207
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$12,500.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Legal counsel.

4. Vendor Name	Leslie Butcher	Address Line1	522 Sand Creek Road #419
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	ALBANY
Award Date		State	NY
End Date		Postal Code	12205
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$5,325.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Services

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5. Vendor Name	Teal, Becker & Chiaramonte	Address Line1	7 Washington Square
Type of Procurement	Other Professional Services	Address Line2	
Award Process	Authority Contract - Competitive Bid	City	ALBANY
Award Date	2/3/2016	State	NY
End Date		Postal Code	12203
Fair Market Value		Plus 4	
Amount	\$6,650.00	Province/Region	
Amount Expended For Fiscal Year	\$6,350.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Audit services

6. Vendor Name	Town of Bethlehem IDA	Address Line1	445 Delaware Ave
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	DELMAR
Award Date		State	NY
End Date		Postal Code	12054
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$319,501.36	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Services

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7. Vendor Name	Town of Guilderland IDA	Address Line1	5209 Western turnpike
Type of Procurement	Other	Address Line2	
Award Process	Non Contract Procurement/Purchase Order	City	GUILDERLAND
Award Date		State	NY
End Date		Postal Code	12084
Fair Market Value		Plus 4	
Amount		Province/Region	
Amount Expended For Fiscal Year	\$189,008.20	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	Services

8. Vendor Name	William Murphy	Address Line1	112 State Street
Type of Procurement	Consulting Services	Address Line2	
Award Process	Authority Contract - Non-Competitive Bid	City	ALBANY
Award Date	1/1/2019	State	NY
End Date		Postal Code	12207
Fair Market Value	\$6,300.00	Plus 4	
Amount	\$6,300.00	Province/Region	
Amount Expended For Fiscal Year	\$5,000.00	Country	United States
Explain why the Fair Market Value is Less than the Amount		Procurement Description	CFO



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Additional Comments