

**ALBANY COUNTY INDUSTRIAL DEVELOPMENT AGENCY
ANNUAL HOUSEKEEPING RESOLUTION 2024**

A special meeting of the Board of Directors of Albany County Industrial Development Agency was convened in public session at 111 Washington Ave in the City of Albany, Albany County, New York on January 3rd, 2024, at 5:30 o'clock p.m., local time.

The meeting was called to order by the (Vice) Chairman of the Board of Directors of the Corporation and, upon roll being called, the following members of the Board of Directors of the Corporation were:

PRESENT:

Hon. William M. Clay	Chairman
Michael J. Paparian	Treasurer
Marlene McTigue	Secretary
Anton Dreslin	Assistant Secretary
William Murphy	Member
Travon T. Jackson	Member
Paul Nylin	Member

ABSENT:

AGENCY STAFF PRESENT INCLUDED THE FOLLOWING:

Kevin O'Connor	Chief Executive Officer
Amy Thompson	Chief Financial Officer
Rosemary McHugh	Economic Development Cor.
A. Joseph Scott, III, Esq.	Counsel

The following resolution was offered by _____, seconded by _____,
to wit:

Resolution No. 0623-

**RESOLUTION APPROVING CERTAIN APPOINTMENTS AND ADMINISTRATIVE
MATTERS OF THE AGENCY.**

WHEREAS, the Albany County Industrial Development Agency (the "Agency") is authorized and empowered by the provisions of Chapter 1030 of 1969 Laws of New York, constituting Title 1 of Article 18-A of General Municipal Law, Chapter 24 of the Consolidated Laws of New York, as amended (the "Enabling Act") and Chapter 178 of the 1975 Laws of New York, as amended, constituting Section 903-b of said General Municipal Law (said Chapter and the Enabling Act being hereinafter collectively referred to as the "Act") to promote, develop, encourage, and assist in acquiring, constructing, reconstructing, improving, maintaining, equipping and furnishing of industrial, manufacturing, warehousing, commercial, research and recreation facilities, among others for the purpose of promoting, attracting and developing economically sound commerce and industry to advance the job opportunities, health, general prosperity and

economic welfare of the people of the State of New York, to improve their prosperity and standard of living, and to prevent unemployment and economic deterioration; and

WHEREAS, under Section 856 of the Act, the members of the Agency shall elect the officers of the Agency; and

WHEREAS, the members of the Agency desire to make certain appointments and approve certain administrative matters;

NOW, THEREFORE, BE IT RESOLVED BY THE MEMBERS OF THE ALBANY COUNTY INDUSTRIAL DEVELOPMENT AGENCY, AS FOLLOWS:

Section 1. The Agency hereby takes the following actions:

(A) Approves the appointments and the administrative matters described in Schedule A attached hereto.

(B) Approves and confirms the policies described in Schedule A and contained in the Corporation's Policy Manual.

Section 2. The Agency hereby authorizes the Chairman and the Chief Executive Officer to take all steps necessary to implement the matters described in Schedule A attached.

Section 3. This Resolution shall take effect immediately.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call, which resulted as follows:

Hon. William M. Clay	VOTING	_____
Michael J. Paparian	VOTING	_____
Marlene McTigue	VOTING	_____
Travon T. Jackson	VOTING	_____
William Murphy	VOTING	_____
Paul Nylin	VOTING	_____

The foregoing Resolution was thereupon declared duly adopted.

STATE OF NEW YORK)
) SS.:
COUNTY OF ALBANY)

I, the undersigned (Assistant) Secretary of Albany County Industrial Development Agency, do hereby certify that I have compared the foregoing extract of the minutes of the meeting of the directors of the Agency held on January 3rd, 2024 with the original thereof on file in my office, and that the same is a true and correct copy of said original and of the whole of said original so far as the same relates to the subject matters therein referred to.

I FURTHER CERTIFY that (A) all directors of the Agency had due notice of said meeting; (B) said meeting was in all respects duly held; (C) pursuant to Article 7 of the Public Officers Laws (the “Open Meetings Law”), said meeting was open to the general public, and due notice of the time and place of said meeting was given in accordance with such Open Meeting Law; and (D) there was a quorum of the directors of the Corporation present throughout said meeting.

I FURTHER CERTIFY that, as of the date hereof, the attached Resolution is in full force and effect and has not been amended, repealed or rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Agency this ____ day of January 2024.

(Assistant) Secretary

(SEAL)

SCHEDULE A

Confirmation of Regular Agency Meeting Schedule

First Wednesday of every month at 5:30 pm, unless otherwise directed by the Chairman.

Election of Officers of the Agency

Hon. William M. Clay, Chairman
Michael J. Paparian, Treasurer
Marlene McTigue, Secretary
Anton Dreslin, Assistant Secretary

Appointment of Chief Executive Officer and Staff to the Agency

Kevin O'Connor, Chief Executive Officer

Appointment of Chief Financial Officer to the Agency

Amy Thompson, Chief Financial Officer

Appointment of Auditing Firm of the Agency

Teal Becker & Chiaramonte, CPAs

Appointment of Agency Counsel

A. Joseph Scott, III, Esq., Hodgson Russ LLP

Appointment of Special Counsel/Bond Counsel to the Agency

A. Joseph Scott, III, Esq., Hodgson Russ LLP

Appointment of Bank of the Agency and Accounts

Trustco
Manufacturers and Traders Trust Company

Appointment of Bank Signatories/Check Signers

Delegated to Agency Chairman

Appointment of Contract Officer

William M. Clay, Chairman

Appointment of Investment Officer

Michael J. Paparian, Treasurer

Appointment of Governance Committee Members

Marlene McTigue, Chair
William Murphy
Paul Nylin

Appointment of Audit Committee Members

William Murphy, Chair
Anton Dreslin
William M. Clay

Appointment of Finance Committee Members

William M. Clay, Chair
Paul Nylin
Marlene McTigue